

Dear Saint Paul 3rd-5th Parents,

Greetings in Christ to each and every one of you! What a great year it has been so far! It has been so rewarding to see the kids' smiling eyes come into school each morning, know that in such uncertain times, each day is truly a gift! While the kids have remained vigilant and proactive about social distancing and sanitizing frequently-we just wanted to communicate to you some of the plans and expectations that we have set in place should we need to go into home learning:

So, what will home learning look like?

Since home learning is not the ideal medium to receive and demonstrate understanding of concepts and material, we have decided as a team to focus on teaching English Language and Math for our 3rd-5th graders. It is our hope to provide cross-curricular opportunities in these subject areas where possible.

Because of the practicalities of quarantining, all student work will be turned in online. **It is critical that each student have access to and know how to use their Google classroom accounts.** These accounts have already been set up and have had a walk-through navigating the various components at school. Students need to be practicing logging into Google Classroom daily to keep track of online assignments and to practice independently signing in and finding assignments. This will be the main channel through which students will receive instruction from their respective teachers.

Expectations for teachers:

- Teachers will focus on Math and ELA (Reading, Grammar, and Spelling) with the integration of Science, Social Studies, and Religion.
- Teachers will post assignments daily (Monday-Friday) online in Google Classroom under the classroom tab. Teachers will give a due date and a point value for each assignment. Videos will be posted on different days of the week.
- Teachers will be available to meet with parents or students in a live meeting during office hours if needed. Each teacher will give you her individual office hours by appointment.
- Teachers will answer emails as soon as possible.
- Teachers will grade the work submitted online through Google Classroom.
- Teachers will post any important information on the stream. Students may make comments or questions on any assignment and stream posts. The teacher will answer in a timely manner.
- Teachers will have a live meeting with students once a week to check in with the students and make sure everything is running smoothly.

Expectations for students:

- Being vigilant about checking Google Classroom for updates, announcements and assignments from their teacher on a daily basis.
- Students are expected to complete assignments promptly (as posted).
- Should students experience technical difficulties, they are expected to either ask for help from a present adult/sibling or to contact their teacher as soon as possible to provide assistance.

- In case of a Google Meeting-students are expected to be present and prepared for class at the specified time (unless otherwise communicated to the teacher)
- Students will be expected to show a high level of responsibility for their academic achievement- so they will need to be available to meet with their teacher for conferencing, reaching out when they do not understand a concept, or cannot complete an assignment for any reason...again **promptly**.
- Students are expected to watch posted lesson videos the day they are posted (unless otherwise specified by their teacher).

Expectations for parents:

- We know that online learning is an inconvenience for some, but it is necessary for students to continue their educational journey. Thank you for understanding and working with us on this journey. Our main purpose at St. Paul is to ensure the students get the best education possible. Thank you for your cooperation!
- Please accept the invitation email sent to each parent about Google Classroom.
- Parents, please make sure your child is completing all work in each subject on Google Classroom daily. The assignments will be under the class work tab on the main page. All work will be submitted through Google Classroom.
- Email the teacher if you have questions or concerns about the work.
- Please make sure your child attends the weekly live meeting at the specific time.

Individual student quarantine guidelines:

If one student must quarantine due to contact tracing, these are expectations they will need to follow:

- Sign in everyday on the stream page by answering a prompt. This will be how teachers will check attendance each day in quarantine.
- Go to the classwork page to find work for the day.
- English Language Arts and Math lessons will be pre-recorded for students to follow along.
- Lessons in other subjects will be available on the classwork page. Lessons will be prepared through Google documents, slides, drawings, and sheets.
- Assignments and quizzes will be done through Google documents, slides, drawings, or sheets. Textbooks may also be used for assignments.
- The teacher will set deadlines for each assignment.
- Email the teacher for timeline accommodations if needed.
- If a student has a printer available at home, please let the teacher know. Worksheets will be added in Google Classroom or may be emailed to students to print out and work on. Once completed, the student will need to take a photo of the assignment and send it to the teacher by email.
- Grades will be emailed to student emails from Google Classroom.

It is our hope that we can continue to meet in schools but we are also dedicated to providing and supporting your children in the best way possible should we need to transition again. We ask

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that you read through these expectations carefully and reach out to us should you have any questions whatsoever.

Finally, we will be having a **Home Learning Trial day on September 16th** so that you and your child can put these expectations into practice... there's no better way to learn than by doing! So we will have that day to "Google Meet", interact via Google classrooms, and have students go through turning in assignments (and problem solving any technical difficulties as they arise).

We thank you for your cooperation and support in ensuring that learning continues throughout all of this. Please let us know if you anticipate any concerns or questions because we are here for you! Remember, whatever we face, we face together. Let's keep our St. Paul Panther Family strong, safe, united, and prepared.

God bless you all and know of our gratitude and prayers for each one of you!

In His Peace,

Ms. Julia Gephart
Ms. Tara Williams
& Sr. Anna Joy, O.P.