

PLEASE NOTE: THIS PLAN MAY BE ALTERED AS NECESSARY BASED ON DIRECTIVES FROM GOVERNING BODIES

St. Paul Catholic School Re-Entry Plan
2020-21
Updated Monday, August 10, 2020

WEARING MASKS AND SOCIAL DISTANCING HAS BEEN PROVEN THE BEST PRACTICE IN MITIGATING THE CORONAVIRUS

Entry

- Faculty/staff will come to the office each morning to have their temperature taken
- Students will have their temperature taken
- Temperatures 100° or greater will require that faculty/staff/students return home

Arrival

- Pre-K will follow staggered times due according to the 3 programs offered
- K-1 will arrive through the lower school front entry; 7:40-7:55
- 2-3 will arrive through the lower school front entry; 7:55-8:10
- 6-8 will arrive through gym doors; 7:40-7:55
- 4-5 will arrive through gym doors; 7:55-8:10
- Teachers will be in their classrooms when students arrive

Masks

- Masks will be worn at all times by faculty/staff/students
- Masks may be removed for eating and drinking
- Hands should be sanitized before and after removal and before and after the mask has been replaced
- Teachers should not touch a student's mask
- Students should have a ziplock plastic bag with their name on the outside to put their mask into when removed; this bag should stay with the student until the mask is back on
- Masks should be washed daily
- Each class will be given extra masks in the event of a mask malfunction

Lunch/recess

- Students will wash/sanitize hands before eating (after removing mask) and again after eating (after replacing mask)
- Each class will eat lunch in their homeroom; cafeteria staff will deliver lunch
- Students will wash/sanitize hands before going to recess and again immediately after re-entering the building
- Playground equipment is off limits at this time
- Students will be kept 6' apart during recess

Disinfecting/sanitizing hands

- Hand sanitizer will be in each classroom
- Students will be reminded to sanitize their hands throughout the day; especially after sneezing, coughing, blowing their nose
- Students will have opportunities to wash hands with soap and water before and after eating and being outside
- Hands should be washed for 20 seconds to insure that germs are washed away

Hallways/bathroom breaks

- Only one class in the hallway at a time with 6' distancing enforced
- Only one class in the bathroom area at a time
- A student will be allowed to use the bathroom outside of bathroom schedules, if necessary
- Tape will be placed across doors, on stalls and urinals, and sinks in order to keep social distancing
- Water fountains will be turned off; students are allowed to bring water bottles to school but will not be allowed to re-fill from the water fountains (CDC recommendations)

Dismissal

- Dismissal will remain 2:50; except for pre-k which has different dismissal times
- Pre-k students will dismiss through the pre-k door after being signed out by a parent (half day; school day; full day)
- Pre-k students who dismiss with an older sibling will remain in their classroom until their name is called and then be sent to the older sibling at

the doorway between the pre-k and lower school and exit through the front door

- Grades K-3 will remain in the classrooms until their name is called and exit through the front doors
- Upper school students with K-3 siblings will be brought to the lower school and allowed to stand outside the door of their sibling following 6' distancing; exit through front doors when their name is called
- Grades 4-8 will gather in homeroom groups on the bleachers to wait for their name to be called and exit through the gym door; social distancing will be enforced
- There will be additional teachers in the hallways and gym to insure that 6' social distancing is enforced

Sanitation of classroom

- Each classroom will be given a bottle of spray to spray on any hard surface that students come into contact with; door knobs, books, tables, desks pencil sharpener, etc.
- Each room will have their floors mopped daily
- For adequate ventilation, if possible, open windows
- Reverend and Mr. Cuco will sanitize door knobs and other areas of the school throughout the school day

Classroom set up

- Desks will be kept 6' apart
- Students will not be facing each other except during group work and 6' distancing will be enforced
- Students will not share supplies, library books, etc.
- Students will have their own space to keep school items; coats, etc. with distance between each students' items; no locker use
- Common school supplies (dry erase markers for the board, manipulatives, etc) used by students will be used once and disinfected before another student uses them

Outside learning

- Teachers/students will wear masks at all times
- Teachers/students will sanitize hands immediately after re-entering the building

Recess

- Students will use fields for recess; 6' distancing will be enforced
- Playgrounds are off limits at this time
- Students may bring their own playground equipment (i.e. jump rope, hula hoops, etc. but may not share with other students)
- Le Boehner Children's Hospital stated that exercise and play are important activities for children and the following suggestions were discussed
 - Games that do not include touching or close contact and that included 6' distancing between students
 - Charades, shadow tag, hopscotch, etc.
 - Mini exercise classes
 - Mindfulness exercises

Faculty/staff/students who become sick during the school day

- Any student who exhibits symptoms of COVID or does not feel well during the school day will immediately be transferred to the school nurse and a parent will be call to come and get the student
- It is very important that every family have an emergency contact listed for students in the event a parent cannot be reached
- Student will remain isolated while waiting to be picked up
- Student will be picked up at the gym door
- Parents will be required to have a student who exhibits COVID symptoms tested and self-quarantine until receiving test results
- If a students who exhibits COVID symptoms has a sibling(s), the sibling(s) will be sent home also
- Faculty/staff who exhibit symptoms of COVID will leave school immediately and will be tested and self-quarantine until receiving test results

- If a K-8th grade student in the building tests positive:
 - The student will be asked to isolate, according to CDC guidelines
 - The students and the teacher in the student's classroom will transition to home learning for 14 days from the last direct contact
 - Any sibling(s) of the student will self-quarantine for 14 days, and the school will provide home learning for the sibling(s),
 - The entire classroom will be thoroughly disinfected

- If a K-8th grade home room teacher tests positive for COVID:
 - The classroom will transition to home learning, and the home learning will be with the teacher unless she/he is not able to teach due to the illness; a substitute would then be activated to manage the home learning
- If any other person tests positive for COVID (special teachers, cafeteria staff, office staff, administration, PreK teachers and students):
 - Contact tracing will be implemented and any person in the building who had been within 6' for more than 15 minutes of the person who tested positive, that person will be required to self-quarantine for 14 days from the last direct contact

Communication

- In the event a faculty/staff/student tests positive for COVID, the Shelby County Health Department, superintendent of Catholic Schools and parents (in the class affected) will be notified
- No names will be given to any agency or individual per Diocesan policy

Cleaning/disinfecting/ventilation

- Hands and common items will be cleaned and disinfected throughout the day
- Reverend and Mr. Cuco will sanitize and mop each classroom every day
- Classrooms will have hand sanitizer and disinfectant in the classroom for use during the day

What you should know

- COVID-19 is spread by respiratory droplets released when people talk, cough or sneeze
- Mask have been proven to mitigate the spread of COVID-19 when worn properly
- Keeping social distance of 6' from another person is necessary at all times

Stay home when

- you/student are sick
- you/student are running a fever of 100.4° or higher
- you/student have had close contact* with a person who has tested positive for COVID (14 days per CDC guidelines)
- you/student have symptoms of COVID (until symptom free without the aid of fever-reducing or other medications)
- tested positive for COVID (14 days per CDC guidelines)

* Close contact as defined by the CDC is being within 6' of another person while wearing/not wearing a mask.

CDC list of symptoms for COVID-19

- Cough
- Shortness of breath/trouble breathing
- Fever of 100° or greater
- Chills/shaking
- Muscle pain
- headache
- Sore throat
- Loss of smell/taste

- Symptoms can appear 2-14 days after exposure to the virus
- Children have similar symptoms to adults; children's symptoms may not present as severe as adults

This list is not all-inclusive. You should contact your healthcare provider for any other symptoms that are severe or concerning to you.

When to seek medical attention

- Trouble breathing
 - Persistent pain or pressure in the chest
 - Confusion or inability to rouse
 - Bluish lips or face
- If you have any of these **emergency warning signs*** for COVID-19, get **medical attention immediately**

This list is not all-inclusive. Please consult your medical provider for any other symptoms that are severe or concerning to you.

In the past 24 hours, have you experienced

Fever or chills	_____ yes	_____ no
Cough	_____ yes	_____ no
Shortness of breath	_____ yes	_____ no
Difficulty breathing	_____ yes	_____ no
Nausea/vomiting	_____ yes	_____ no
Diarrhea	_____ yes	_____ no
Muscle/body aches	_____ yes	_____ no
Loss of taste/smell	_____ yes	_____ no

If yes checked, faculty/staff/student will return home

In the past 24 hours, have you experienced

Fatigue	_____ yes	_____ no
Headache	_____ yes	_____ no
Sore throat	_____ yes	_____ no
Congestion/runny nose	_____ yes	_____ no

If yes checked for two of the above items, faculty/staff/student will return home

Have you recently been in contact with anyone who has tested positive for COVID-19?

_____ yes _____ no

If yes, return home and self-quarantine for 14 days

Have you recently traveled to a restricted area that is under a Level 2, 3, or 4 Travel Advisory according to the U.S. State Department?

_____ yes _____ no

If yes, return home and self-quarantine for 14 days

Have you recently traveled to a TN county or another state that is considered a "red area" or "red state"?

_____ yes _____ no

If yes, return home and self-quarantine for 14 days